GAUHATI HIGH COURT AT GUWAHATI

[The High Court of Assam, Nagaland, Mizoram and Arunachal Pradesh]

ADVERTISEMENT

No. HC.XXXVII-20/2026/ 233 /R. Cell Dated Guwahati the 06th July, 2026

Important Dates		
Sl. No.	**Description**	**Last Date & Time**
1	Submission of online application starts from	10/07/2026, 12:00 PM
2	Last date for submission of online application	30/07/2026, 05:00 PM
3	Last date for payment of fees	05/08/2026, Till bank transaction hours

1. Online applications are invited till **05.00 PM** of **30/07/2026** from the citizens of India as defined under Article 5 and 6 of the Constitution of India for filling up of the following vacancy of **Stenographer Grade-II in the district courts of Assam**. The number of vacancies shown below is indicative only and may vary at the time of final selection.

Name of the post	Pay scale	No of posts
Stenographer Grade-II	Rs.22000- Rs.97000+ GP Rs.9700/- plus other allowances applicable as per rules	35

2. Age:-

Category wise age limits for the posts for both the categories of posts, as on the last date of receipt of applications, is as under:-

Sl. No.	Category	Minimum age	Maximum age
1	Unreserved	18	40
2	OBC/MOBC	18	43
3	SC	18	45
4	ST(P)/ST(H)	18	45
5	PWD	18	50

3. Eligibility:-

(i) The candidate must be a graduate from a UGC recognized University as on the date of advertisement.

(ii) Should possess a Diploma/Certificate in Stenography/Shorthand from ITI/Polytechnic/any other recognized institute. Candidates who are pursuing Stenography/Shorthand may also apply. However, they must submit pass/completion

certificate/diploma to the High Court at the time of document verification, unless otherwise decided by the High Court.

(iii) Must have adequate knowledge of the official language (Assamese) of the State of Assam.

(iv) The candidate must furnish Employment exchange registration number for the state of Assam as the post are of District Courts of Assam.

4. Selection Process for Stenographer-II:-

Stage	***Description***	***Marks/ Duration***
Stage 1	***Stenography Test***	
	(i) Voice test before dictation	*2 Minutes*
	(ii) Speed Test in shorthand at a speed of 100 words per minute [700 words]	*100 Marks, Duration 7 minutes*
	(iii) Time to be given to the candidates for testing the computer	*3 Minutes*
	(iv) Time for transcription of the dictated portion in computer	*25 Minutes*
Stage 2	***Written Test***	
	Candidates either equal to 10 times the number of vacancies (1: 10) who have qualified in the stenography test securing minimum 30 marks, shall be called for the written test. *The written test will consist of objective type (OMR based) multiple choice questions on English Language Proficiency (50 marks) and Official Language of the state of Assam (Assamese) (20 marks) of **1½** hour duration.* *Both English and Assamese Language segment will be of qualifying nature and candidates will have to secure 40% marks in each segment to qualify in these two segments.*	*70 Marks, 1½ hours*
Stage 3	***Viva-voce***	
	Candidates qualifying in the written test shall be called in the ratio (1:3) in order of merit in the Stenography Test for the Viva-voce. *The final merit position will be determined on the basis of the total marks obtained in the Stenography Test and Viva-voce.*	*10 Marks*

Note:- *In case of candidates obtaining equal marks (in the stenography test and viva-voce), one who obtains more marks in the Stenography test will be given preference. Where the marks obtained by such candidates in the Stenography test are also same, the candidate who is senior in age will be given preference.*

The Gauhati High Court reserves the right to fix/alter the cut off marks in the Written Test and Stenography Test.

5. How To Apply:-

Before applying online, candidates must possess a valid e-mail ID and Mobile Number which are mandatory for registration. E-mail ID should be kept active. **Though the system is designed to send e-mail immediately acknowledging the Registration Code, sometimes due to network congestion, the e-mail may not be delivered, hence the candidates are requested to note down the Registration Code.**

I. Log on through the website *https://ghconline.gov.in and click on* **"Online Application for the post of Stenographer Grade-II in the District Courts of Assam"**.

II. Candidates need to upload **clear scanned copies** of the following testimonial (s)/certificate (s) at the time of submission of online application.

a) Documents relating to age proof (Class X admit card/Birth certificate),
b) Documents relating to educational qualification (Marksheet/Pass certificate),
c) Diploma in Stenography,
d) Certificate relating to reservation category (if applicable),
e) Certificate relating to disability (if applicable) and
f) No objection certificate from the present employer (only for the candidates who are already in Govt. Service).

III. Application made in any other mode, except as indicated above, shall be summarily rejected without any communication.

For any technical assistance for submission of online application forms please email to rec-ghc@nic.in mentioning the name of the post in the subject line and related Registration Code (if any), Applicant's name and Father's name indicating the grievance in the body of the e-mail. A copy of the email should also be sent to

ghc.rcell2013@gmail.com .

6. APPLICATION FEE: The details of application fee to be paid by the applicants are indicated below:

UNRESERVED OBC/MOBC	₹ 500/-
ST(P)/ST(H)	₹ 250/-
PwBD	Nil

7. Fee once paid shall not be refunded under any circumstances. The fee will also not be held in reserve for any other examination or selection.

8. Candidates are advised in their own interest to apply online well before the last date and not to wait till the last date, so as to avoid heavy load on internet or website.

9. TERMS AND CONDITIONS:

i. Merely satisfying the eligibility criteria will not entitle a candidate to be called for the Stenography test / written examination / Interview etc.

ii. Candidates have to produce their original testimonials regarding educational qualifications, date of birth, caste, working experience (if any) etc. at subsequent stages when asked for.

iii. Number of posts may vary on either side at the time of final selection.

iv. No person, who has entered into or contracted a marriage with a person having a spouse living or who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to any of the aforementioned posts.

v. The admission of candidates at all stages of the selection processes shall be purely provisional and subject to satisfying the prescribed eligibility criteria. If, on verification at any time before or after the selection process, it is found that a candidate does not fulfill any of the eligibility condition, his/her candidature shall stand cancelled without any notice. Mere calling of candidate to Stenography test/written examination/Interview etc. or issuance of admits cards/call letter etc. does not mean acceptance of candidature of any candidate

which shall be further scrutinized at every stage and the High Court reserves the right to reject the candidature of any candidate at any time.

vi. The provisional list of the candidates, with Roll Nos. for all the categories of posts will be published in the High Court website for the candidates' reference.

vii. No TA/DA shall be paid to the candidates for appearing in the Stenography test/written examination/Interview/Viva-Voce etc.

viii. Valid **Disability Certificate** for Persons with Benchmark Disabilities (PwBD) must be issued by competent authority.

ix. Candidates who are already in the Government Service in State/Central/PSU may apply after intimating their employers regarding submission of online application forms for the advertised vacancies. They shall have to upload **"No Objection Certificate"** from their present employer at the time of submission of online application form and "Release Order" at the time of appointment.

x. The High Court may decide not to issue any admit card/call letter etc. to any candidate and may decide to call candidates to Stenography test / written examination/interview etc. by publishing a notification in the official website and notice board of the High Court. Candidates are advised to visit the official website (www.ghconline.gov.in) of the High Court regularly for updates and important information. Unnecessary correspondence should be avoided.

xi. Application form, which is incomplete in any respect, such as without the photograph and signature upload, is liable to be rejected summarily, unless otherwise decided by the High Court.

xii. Any information submitted by an applicant in his/her application will bind the candidate personally. The candidate will be responsible for any mistake made by him/her in the application form and the High Court shall not be responsible or liable in any way.

xiii. The certificate for claim of benefit of reservation must be issued by the competent authority.

xiv. If any candidate is found canvassing directly or indirectly, his/her candidature will be rejected.

xv. The High Court reserves the right to cancel the advertisement, alter any terms and conditions of the advertisement at any stage.

xvi. The examination materials will be destroyed following the Standard Operating Procedure (SOP) laid down in Notification No. 50 dated 26-06-2025 issued by the High Court.

xvii. All other matters which are not specifically provided in this advertisement shall be as decided by the High Court.

By order,

i/c Registrar (Admin)-cum-
In Charge, Centralized Recruitment,
Gauhati High Court, Guwahati-1.

Memo No.HC.XXXVII-20/2026/ 233 A/R.Cell Date: 06-07-2026

Copy to:

1. The Registrar General, Gauhati High Court, Guwahati.
2. The Registrar (Vigilance/Judicial/Establishment), Gauhati High Court, Guwahati.
3. The Registrar-cum- Principal Secretary to Hon'ble The Chief Justice, Gauhati High Court, Guwahati for favour of his lordship's kind information.
4. All the Presiding Officers of district judiciary of Assam with a request to display the advertisement in the notice board and website of their respective courts.
5. The Joint Registrar (_____), Gauhati High Court, Guwahati.
6. The Deputy Registrar (_____), Gauhati High Court, Guwahati.
7. The Assistant Registrar (_____), Gauhati High Court, Guwahati.
8. The Administrative Officer (Judicial)_____, Gauhati High Court, Guwahati.
9. The System Analyst, Gauhati High Court, Guwahati for immediate uploading of the advertisement in the High Court website with the caption: "**Advertisement dated 06 -07-2026 for direct recruitment of Stenographer Grade-II in the district courts of Assam.**" with a scroll in the home page.
10. PS to Hon'ble Mr. Justice _____ Gauhati High Court, Guwahati for favour of his lordship's kind information.
11. PS to Hon'ble Mrs. Justice _____ Gauhati High Court, Guwahati for favour of her ladyship's kind information.
12. CA to Registrar (Admin), Gauhati High Court, Guwahati.
13. Notice Board.
14. Order File.

i/c Registrar (Admin)-cum-
In-Charge, Centralized Recruitment,
Gauhati High Court, Guwahati-1