SUPREME COURT OF INDIA

No. F.6/11/SPA/2026-SC (RC)
Date: October 12, 2026.

ADVERTISEMENT

Online applications are invited from Indian citizens, who fulfill the following qualifications and other eligibility conditions, as on **1st October, 2026**, for selection of suitable candidates, by direct recruitment, for preparation of a panel for filling up 65 tentative vacancies of **Senior Personal Assistant** (Group 'B' Non-Gazetted Post) placed in Level 8 of Pay Matrix i.e,. Rs.47,600-Rs.1,51,100/-, with initial Basic Pay of Rs.47,600/- plus allowances, as admissible under the Rules.

The number of posts of Senior Personal Assistant may be subject to change, due to administrative exigencies and/or the requirement of the Registry. The Registry reserves the right to effect such change with the approval of the competent Authority. The Registry also reserves the right to cancel/restrict/enlarge/modify/alter the selection process, if need arises, without issuing any notice. All rights regarding the selection process are reserved with the competent Authority.

QUALIFICATION

- Degree of a recognized University in India.
- Proficiency in Shorthand (English) with a speed of 110 w.p.m.
- Knowledge of Computer operation with typing speed of 40 w.p.m.

AGE REQUIREMENT

As on 1st October, 2026, candidates should not be below 18 years of age. The upper age limit for candidates is 30 years. However, usual age relaxation will be admissible to the candidates belonging to Scheduled Castes, Scheduled Tribes, Other Backward Classes (Non-Creamy Layer), Physically Challenged and Ex-servicemen, as per the Government of India's Rules. Relaxation upto maximum of five years, over and above the prescribed age limit, will be admissible to dependants of freedom fighters. There will be no upper age limit for the Departmental candidates of the Registry of the Supreme Court of India. No relaxation in age will be allowed to the candidates working in other Government Departments/Public Sector Undertakings/Nationalized Banks, etc.

RESERVATION

The benefit of reservation will be available to Scheduled Castes, Scheduled Tribes and Other Backward Classes (Non-Creamy Layer) in accordance with Rule 4A of the Supreme Court Officers and Servants (Conditions of Service and Conduct) Rules, 1961.

SCHEME OF EXAMINATION

The eligible candidates are required to appear in the following Tests of the Examination:

Sl. No.	Details of Tests	Duration	Maximum Marks	Minimum Qualifying Marks
1.	Objective Type Test containing 100 questions consisting of 25 questions on General English; 25 questions on General Knowledge; 25 questions on provisions relating to the Judiciary in the Constitution of India; 15 questions on the Supreme Court Rules, 2013; and 10 questions on Knowledge of Computer operation.	1 ½ hours	100	50
2.	Shorthand (English) Test at the speed of 110 words per minute. Time for transcription. Mistakes permissible = 5% of the total words dictated. **Method of Gradation** 1. Without mistake =100% 2. Upto 1% mistake = 90% 3. Upto 2% mistakes =80% 4. Upto 3% mistakes =70% 5. Upto 4% mistakes =60% 6. Upto 5% mistakes =50%	7 minutes 45 minutes	100	50
3.	Typing Speed Test on Computer, in English language, with minimum speed of 40 w.p.m. [Mistakes permissible: 3% of the total words typed]	10 minutes	20	10
4.	Interview		30	15

REGISTRATION OF APPLICATION AND PAYMENT OF FEE

Eligible candidates are required to apply online for which link will be provided through the website of the Supreme Court of India, viz., www.sci.gov.in. The application will be accepted through online registration only. Non-refundable Application fee for General/Unreserved category candidates is Rs.1,500/- and, for Scheduled Castes/Scheduled Tribes/Other Backward Classes (Non-Creamy Layer)/Ex-Servicemen/Physically Challenged candidates, is Rs.750/-, plus Bank charges to be paid through online mode only. Fee shall not be accepted in any other mode. No postal application form shall be accepted. The fee shall be paid online through payment gateway provided by UCO Bank.

While applying for the post, a candidate will have to furnish an Undertaking to the effect that he/she has read and understood the terms and conditions mentioned in this Advertisement and he/she will abide by the said terms and conditions, as also if any information furnished by him/her is found incorrect/false, his/her candidature will be cancelled without any notice to him/her.

STARTING/CLOSING DATE FOR ONLINE APPLICATIONS

The starting date for online registration of application is 20th October, 2026, and last date for submission of application is 10th November, 2026, at 11.55 p.m.

GENERAL INSTRUCTIONS

1. The candidates applying for the post of Senior Personal Assistant should ensure that they fulfill the prescribed qualification and other eligibility conditions for the said post. Their admission at all the stages of Examination, viz., Objective Type Test, Shorthand (English) Test, Typing Speed Test on Computer and Interview will be purely provisional.All requisite/relevant documents establishing their eligibility to the post will be checked/verified at the time of document verification process. If, on verification, at any time before or after the said tests/interview, it is found that the candidate does not fulfill the prescribed qualification or any of the eligibility conditions, his/her candidature shall stand cancelled without any notice.

2. At any stage of the recruitment process or otherwise, including post-

recruitment, if a candidate is or has been found guilty of impersonation or has submitted fabricated or false documents or has furnished false information/particulars with regard to his qualification, category/caste etc., in the Application Form or in any document or has misrepresented/suppressed any material information or has tampered with any document or has made incorrect and false statements in the Application Form, or has otherwise used or attempted support for his candidature for securing appointment in the Registry of the Supreme Court of India, he/she will be removed/disqualified, prosecuted and debarred for future appointment in the Registry and his/her application/appointment will be rejected/cancelled forthwith at any stage of the recruitment process and/or while in service of the Registry, i.e., during the period of probation and/or even after confirmation of the service in the Registry.

3. The candidate will be required to upload the scanned copy of his/her recent photograph, signature and requisite documents (Class Xth, Class XIIth and Graduation Certificates, caste/community certificate, in case of reserved category candidate, and disability certificate, if applicable), while submitting online Application Form in accordance with the instructions displayed on the link provided for the purpose. Candidates should ensure that all particulars are filled in the online Application Form and they are correct in all respects before final submission of Application Form. Application once submitted cannot be withdrawn or modified.

4. The candidate shall make payment of fee online in accordance with the instructions displayed on the link provided for the purpose. They must note that fee once paid will not be refunded under any circumstances or in any eventuality.

5. After successful completion of online Application Form, the candidates will be able to preview their Application Form. Candidates are advised to take printout of the filled-up Application Form for their records. Printout of filled up Application Form need not be sent to the Registry.

6. The candidates should retain their Application number carefully for generation of Admit Card from the link to be provided on the website of the Supreme Court of India and/or for any other information regarding the Tests/interview.

7. Candidates are advised to visit the website of the Supreme Court of India (Recruitment link) for updates regarding the Examination at regular intervals.

8. In case a candidate submits more than one Application Form, he/she must note that the Application Form which is lastly submitted will only be considered/entertained by the Registry. No correspondence requesting to accept previous Application Form(s) will be entertained by the Registry.

9. Name, Father's name, Mother's name, and Date of Birth of the candidate, as entered in the High School Certificate/Xth Board Certificate or equivalent certificate issued by the concerned Board/Council will only be accepted. Any change in name or surname should be supported by a Gazette Notification. The applicant should submit his online Application Form, as per changed name/surname and the documents in support thereof will be verified at the time of document verification process.

10. No request for change of category filled in online Application Form will be entertained.

11. The Objective TypeTest will be conducted in cities, as per Annexure-A. The candidate(s) will have to exercise option to select cities in the order of preference. It may be noted that the candidate(s) can be shifted to any of the cities or even to some other city for the Test due to administrative reasons. The Registry reserves the right to shift the Test centre(s) and/or increase or decrease the number of Test centre(s), keeping in view the number of Application Forms received, as per the directions of the competent Authority. The Shorthand (English) Test and Typing Speed Test on Computer will be conducted in Delhi/NCR. However, the interview will be conducted either through online mode or in physical mode in Delhi, as per the directions of the competent Authority.

12. The Objective Type Test will be held tentatively on 7th December, 2026. The dates for Shorthand (English) Test and Typing Speed Test on Computer, as also interview will be notifiedon the website of Supreme Court of India, viz., www.sci.gov.in. Information in this regard will also be sent, through SMS and e-mail, to the candidates on their registered mobile number and e-mail. Therefore, the candidates should have valid personal e-Mail ID and mobile number and they should be kept active during the entire recruitment process.

13. No request for change of City/Test centre and/or date(s) of Tests/interview will be entertained

14. No TA/DA will be payable to the candidates for appearing in the Tests/Interview.

15. No Admit Cards will be sent by post. The candidates have to download

their Admit Card(s) for the Tests/Interview from the website of the Supreme Court of India.

16. There will be no negative marking in Objective TypeTest.

17. After the conduct of Objective Type Test, the answer keys will be uploaded on 8th December, 2026. The objection live dates tentatively will be from 8thDecember, 2026, to 9th December, 2026, till 11.55 p.m. The objections, if any, to the answer keys may be sent through online mode only. Fee of Rs.100/- per objection will be charged from a candidate, which will be refunded to the candidate in case the objection is found to be valid. The objection(s) to the answer keys, if any received from the candidates, will be placed before the competent Authority for the said purpose, whose decision shall be final.

18. In case large number of candidates qualify in the Objective TypeTest by securing minimum qualifying fifty (50) marks or more marks, in that event, based on the merit list, the candidates, following the ratio of 1:10 as against the number of tentative vacancies, will be shortlisted for the second stage of Examination, i.e., Shorthand (English) Test and Typing Speed Test on Computer.The ratio of 1:3, as against the number of tentative vacancies, will be kept for interview, in respect of the candidates, who successfully qualify in all the three Tests, i.e., Objective Type Test, Shorthand (English) Test and Typing Speed Test on Computer.

19. So far as Typing Speed Test on Computer is concerned, the error in respect of a word/figure will be treated as a full mistake. The error will be treated as half mistake in case of wrong typing of a capital letter for small letter or vice-versa; and where the punctuation mark is omitted or added or substituted by another.

20. The maximum permissible mistakes for the Shorthand (English) Test will be five (05) per cent of the total words dictated in the Test passage. However, the mistake of full stop (.) will be treated as half mistake. The error will be treated as half mistake in case of wrong typing of a capital letter for small letter or vice-versa.

21. Candidates working in Central/State Government Departments/ Nationalized Banks/Public Sector Undertakings, etc., will be required to submit **'No Objection Certificate'** from their employer at the time of document verification process.

22. If any candidate, who, at the time of submission of the Application Form,

is not in employment and during the course of, or after completion of, the Examination process, he/she gets employment, then he/she shall immediately intimate about such employment to the Branch Officer, Recruitment Cell, on the e-Mail address recruitment.cell@sci.nic.in without fail, otherwise adverse inference will be drawn by the Registry.

23. Candidates selected and appointed on the post of Senior Personal Assistant will have to work even at odd hours and holidays and should bear this in mind while applying for the post. They will have to submit an Undertaking that, without demur, they will work even at odd hours and holidays.

24. APPLICATION FORMS WHICH DO NOT COMPLY WITH THE INSTRUCTIONS SHALL BE SUMMARILY REJECTED.

25. In case of any dispute(s), the jurisdiction will be Delhi.

Sd/-
[Mahabir Singh]
Deputy Registrar [Recruitment]

Annexure A

Sl. No.	Test Center State	Test Centre City
1.	Bihar	Bhagalpur
2.	Bihar	Muzaffarpur
3.	Bihar	Patna
4.	Jharkhand	Bokaro Steel City
5.	Jharkhand	Dhanbad
6.	Jharkhand	Ranchi
7.	Odisha	Bhubaneswar/Cuttack
8.	Odisha	Dhenkanal
9.	Odisha	Rourkela
10.	Assam	Guwahati
11.	West Bengal	Kolkata
12.	West Bengal	Siliguri
13.	Delhi/NCR	Delhi/NCR
14.	Uttar Pradesh	Agra
15.	Uttar Pradesh	Aligarh
16.	Uttar Pradesh	Bareilly
17.	Uttar Pradesh	Jhansi
18.	Uttar Pradesh	Kanpur
19.	Uttar Pradesh	Lucknow
20.	Uttar Pradesh	Meerut
21.	Uttar Pradesh	Moradabad
22.	Uttar Pradesh	Muzaffarnagar
23.	Uttar Pradesh	Prayagraj
24.	Uttar Pradesh	Varanasi
25.	Uttarakhand	Dehradun
26.	Uttarakhand	Roorkee
27.	Rajasthan	Ajmer
28.	Rajasthan	Bikaner
29.	Rajasthan	Jaipur
30.	Rajasthan	Jodhpur
31.	Rajasthan	Udaipur
32.	Haryana	Ambala
33.	Haryana	Kurukshetra
34.	Himachal Pradesh	Hamirpur
35.	Himachal Pradesh	Kangra
36.	Himachal Pradesh	Shimla
37.	Jammu and Kashmir	Jammu
38.	Jammu and Kashmir	Srinagar
39.	Ladakh	Leh
40.	Punjab	Amritsar
41.	Punjab	Bathinda

42.	Punjab	Ludhiana
43.	Punjab	Mohali
44.	Punjab	Pathankot
45.	Punjab	Patiala
46.	Punjab	Phagwara
47.	Andhra Pradesh	Guntur
48.	Andhra Pradesh	Visakhapatnam
49.	Karnataka	Belagavi(Belgaum)
50.	Karnataka	Bengaluru
51.	Karnataka	Mysuru(Mysore)
52.	Telangana	Hyderabad
53.	Telangana	Warangal
54.	Kerala	Ernakulam
55.	Kerala	Thiruvananthapuram
56.	Tamil Nadu	Chennai
57.	Tamil Nadu	Coimbatore
58.	Gujarat	Ahmedabad/Gandhinagar
59.	Gujarat	Rajkot
60.	Maharashtra	Chhatrapati Sambhaji Nagar
61.	Maharashtra	Mumbai
62.	Maharashtra	Nagpur
63.	Maharashtra	Pune
64.	Chhattisgarh	Bhilai
65.	Chhattisgarh	Raipur
66.	Madhya Pradesh	Bhopal
67.	Madhya Pradesh	Gwalior
68.	Madhya Pradesh	Indore
69.	Madhya Pradesh	Jabalpur